



Phillips Precision, Inc.
141 Shrewsbury Street, PO Box 1094
Boylston, MA 01505
508-869-3344
www.phillips-precision.com

Fixture Design Services Policy

Thank you for your interest in Phillips Precision’s fixture design services. To create the most efficient service to you, we ask that you complete the attached request form. Please accompany this form with the prints and electronic files that will help us understand your needs and define the scope of work. We’d also be happy to hold a telephone or Skype meeting to gather the necessary information.

Fixture designs will be developed around Inspection Arsenal® products whenever possible. When standard products do not provide the solution, custom components and work holding fixtures will be designed and manufactured to customer’s specifications.

For complex designs a concept fee will be required prior to the start of the project. This fee will be determined after the necessary data has been received and the scope of work has been assessed. When the project is awarded, this up-front fee will be deducted from the final invoice.

The project scope must be detailed in writing and Phillips Precision will ask for approvals throughout the design process. A not-to-exceed project cost can be determined to initiate the project purchase order.

All custom fixture related projects are non-refundable. Alterations or changes after final approval are considered outside the “agreed upon in writing” scope of work and will be invoiced at the current Phillips Precision shop rate.

Please submit technical questions to Steve Phillips at Steve@phillips-precision.com and requests for quotation to Quotes@phillips-precision.com.

Phillips Precision, Inc. reserves the right to use images and graphical representations of fixture designs in promotional marketing material – electronic and print form – including, but not limited to catalogs, sales flyers, and company website. Fixture images will be sanitized to eliminate details of customer parts.

We look forward to supporting you with your inspection fixture needs.

Sincerely,

Steven E. Phillips
President
Phillips Precision, Inc.

REQUEST FOR FIXTURE DESIGN



Phillips Precision Products Division
 PO Box 1094, 141 Shrewsbury St., Boylston, MA 01505
 508-869-3344 or 508-869-6576
 Technical Questions: Steve@phillips-precision.com
 Request for Quote: Quotes@phillips-precision.com
 Website: www.phillips-precision.com

CONTACT INFORMATION	
Company:	
Contact Name:	
Phone:	
Email:	

EQUIPMENT DESCRIPTION	OTHER PROJECT INFORMATION
MANUFACTURER:	Estimated Project Start date _____
MODEL:	Estimated Project Required Date _____
EQUIPMENT TYPE: <input type="checkbox"/> Vision <input type="checkbox"/> Touch Probe <input type="checkbox"/> Multi-sensor PROBE STYLE <input type="checkbox"/> STAR <input type="checkbox"/> STRAIGHT <input type="checkbox"/> ARTICULATING	ITAR or other Certs Required? Production fixture: <input type="checkbox"/> Yes <input type="checkbox"/> No
STAGE SIZE: MEASURING AREA:	Who will use fixture; QI or Operator?
This space?	
MATERIAL FOR FIXTURE <input type="checkbox"/> Raw Aluminum <input type="checkbox"/> Anodized Alum.: Color _____ <input type="checkbox"/> Stainless Steel Type <input type="checkbox"/> Plastic: Type _____ <input type="checkbox"/> Other: _____	FIXTURE SYSTEMS CONSIDERED <input type="checkbox"/> Rapid-Loc™ Vise <input type="checkbox"/> Modular Tower system <input type="checkbox"/> Air-Glide (heavy and large parts)
INFORMATION FOR PART Material _____ Easily marred? <input type="checkbox"/> YES <input type="checkbox"/> NO Flexible? <input type="checkbox"/> YES <input type="checkbox"/> NO Number of Parts per fixture _____ Fixture for part families <input type="checkbox"/> YES <input type="checkbox"/> NO If YES, describe separately. (Variations, supply prints, etc.) Weight of part: _____ Elevation needed for part: _____ Minimum space between parts _____	TYPE OF PART <input type="checkbox"/> Milled <input type="checkbox"/> Turned <input type="checkbox"/> Injection Molded <input type="checkbox"/> Casting <input type="checkbox"/> Other-Describe _____
ADDITIONAL INFO AVAILABLE <input type="checkbox"/> * Part print/drawing with inspection dimensions highlighted <input type="checkbox"/> * Solid model file <input type="checkbox"/> Special handling of parts needed (e.g., gloves) <input type="checkbox"/> Sample part available <input type="checkbox"/> Pictures showing key features <input type="checkbox"/> Request 3D printed part <input type="checkbox"/> Laser mark fixture <ul style="list-style-type: none"> • Required Information 	Can Phillips Precision use images of the part fixtured in promotional material? _____ YES _____ NO If not now, is there a date by which it can be used? _____ Click here for: Fixture Design Services Policy

Please attach completed form together with all drawings and/or solid model files in a zipped folder. Make sure to name the folder with the part name and number. Email to Quotes@phillips-precision.com.

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Customer Nondisclosure Agreement on file. YES _____ NO _____ Requires Design Concept Fee: _____

Phillips Precision, Inc. does not perform gage R&R studies on fixtures it designs for customers. This is the sole responsibility of the customer, unless specifically requested by customer and quoted as part of the initial work.